

FIRST NAME LAST NAME

City, State * Phone Number

Emailaddress@provider.com * linkedin.com/in/firstnamelastname/

OBJECTIVE

A position in _____ to apply my _____, _____, and _____ skills.

EDUCATION

Bachelor of Science in Sport Management, May 20XX

Northern Illinois University, DeKalb, IL

Minor: **Psychosocial Aspects of Sport and Physical Activity**

RELEVANT COURSEWORK

Motivation
Human Motivation and Learning
Psychological Aspects of Sport and Exercise
Promotion and Marketing of Sport Programs

Sport Sales and Sponsorship
Sport Event and Facility Management
Sport Management Strategies
Finance in the Sport Industry

INTERNSHIP EXPERIENCE

Sport Management Internship

Thomasville YMCA Randolph Center

Summer 20XX
Thomasville, IL

- Coordinated 8 recreation programs for groups of 10-50 participants, ages 7 through seniors, by advertising programs, managing registration process, training and supervising program leaders, and addressing unanticipated concerns
- Managed Center's entry to State Track and Field Games by signing up more than 70 participants, arranging transportation, collaborating with event staff, and monitoring activities
- Created daily games and activities for more than 30 summer camp participants, ages 5-12, and instructed camp counselors on their implementation

ADDITIONAL EXPERIENCE

Field Manager

Thomasville Little League

Summer 20XX
Thomasville, IL

- Managed parks, fields, and concession stands for 6 baseball games per weekend
- Updated inventory to ensure concessions were properly stocked for crowds of more than 500 children and adults
- Followed exact instructions to prepare playing field surfaces to comply with regulations
- Dealt with player injuries and fan difficulties in a professional, friendly manner

LEADERSHIP ACTIVITIES

Sergeant at Arms, Tau Sigma Tau Fraternity, August 20XX – Present

- Ensure that 50+ fraternity brothers are aware of and follow the rules of the organization and oversee the judicial process when rules are broken
- Manage a \$500 budget accurately
- Prepare and deliver reports on fraternity conduct at committee and chapter meetings

ADDITIONAL SKILLS

Certifications: CPR, First Aid, AED

Computer: MS Office Suite, Publisher, Tournament Builder