

## FIRST NAME LAST NAME

City / State

Emailaddress@provider.com

Phone Number

www.linkedin.com/in/yourprofilenamehere/

### OBJECTIVE

A \_\_\_\_\_ position utilizing my \_\_\_\_\_, \_\_\_\_\_, and \_\_\_\_\_ skills

### EDUCATION

**Bachelor of Science in Rehabilitation and Disability Services**, May 20XX

Northern Illinois University, DeKalb, IL

### VOLUNTEER EXPERIENCE

**Kishwaukee Special Recreation Association**, DeKalb, IL, August 20XX – Present

- Supervise a small group of program participants with disabilities, ages 15-25; Demonstrate awareness of participants medications, behavioral management needs, and daily living skills
- Provide one-on-one assistance to participants with personal tasks
- Collaborate with team members to support participant goals and manage problematic behaviors with positive reinforcement

**Grand Victorian of Sycamore**, Sycamore, IL, Summer 20XX

- Made weekly friendly visits with seniors to provide one-on-one attention and companionship during weekends at an assisted living facility
- Developed relationships with residents by listening to stories during walks, playing card games, and supporting participation in activities
- Coordinated reminiscence activities (memory circle, listening to oldies, and photo sharing) to foster a sense of value, belonging, and peace for residents with Alzheimer's disease

### CAMPUS ACTIVITIES & LEADERSHIP

**Best Buddies**, Northern Illinois Chapter, September 20XX – Present

- Mentor and build friendships with two teens with intellectual and developmental disabilities to foster inclusion and improve communication skills

**Peer Mentor**, College of Health and Human Sciences, Northern Illinois University, DeKalb, IL, August 20XX – May 20XX

- Assisted first-year students with transition to NIU; provided support and information about resources
- Encouraged engagement in departmental and university activities through biweekly meetings and email/text contact
- Exhibited professionalism and enthusiasm as a representative of the College of Health and Human Sciences

### EMPLOYMENT

**Customer Service Associate**, Target, DeKalb, IL, September 20XX – Present

- Demonstrate adaptability and problem solving skills to quickly resolve customer issues
- Uphold company values of integrity and professionalism in team and customer interactions
- Maintain a calm demeanor during periods of high customer volume to keep store operating to standard and set a positive example for the shift team