

# First Name Last Name

City, State | emailaddress@provider.com | Phone Number | linkedin.com/in/firstnamelastname/

## EDUCATION

**Bachelor of Fine Arts: Art Studio and Design**, May 20XX

Northern Illinois University, DeKalb, IL

Emphasis: **Design & Media Arts: Visual Communication (Graphic Design)**

GPA: 3.7/4.0

## SOFTWARE & TECHNICAL SKILLS

Adobe Photoshop	Type Manager	InDesign	Macromedia Dreamweaver
Illustrator	HTML	Fontographer	Professional Practices
Adobe Acrobat	MS FrontPage	JavaScript	for Designers
Quark Express	Flash	Design Visualization	MS Office Suite

## DESIGN EXPERIENCE

**Graphic Design Intern**, Radio Flyer, Chicago, IL, May – July 20XX

- Created three mock-ups of packaging designs for a new product, including the selected design which is currently in use
- Designed graphics for the print material used to promote company picnic, which were delivered to approximately 200 Chicago based staff members
- Assisted creative staff at photo and video shoots to ensure details are verified
- Participated in the review and editorial process of designs

**Bulletin Designer**, St. John's Lutheran Church, Lombard, IL, June 20XX – December 20XX

- Designed new graphics used on church website
- Created layout for the weekly 4-page bulletin

## RELATED EXPERIENCE

**Lab Attendant**, NIU Multimedia and Music Computer Lab, DeKalb, IL, August 20XX – Present

- Provide assistance to students in MAC and PC platforms with standard and specialized software packages
- Utilize Lynda.com online learning platform to enhance skill level at various computer programs, including design program, and pass on knowledge to peers

**Active Member**, NIU Art Club, DeKalb, IL, November 20XX – October 20XX

- Collaborated with other art students to create a multi-media piece to be revealed during homecoming in the Barsema Alumni Center
- Provided creative feedback to peers and sought advice from other artist in collaborative work environment

## ADDITIONAL WORK HISTORY

**Server/Trainer**, Ruby Tuesday, DeKalb, IL, June 20XX-Present

- Trained 12 new team members on the policies and procedures of the restaurant
- Developed strong time management and customer service skills, effectively managing 6 tables at once